

**KEY BISCAYNE COMMUNITY SCHOOL PARENT TEACHER ASSOCIATION  
1ST GENERAL MEETING**

**September 9, 2015**

The Meeting was called to order by Johanna Guma-Aguiar, President at 5:10 PM in the KBCS Middle School Cafeteria.

In attendance were some of the administrative staff of the school, Silvia Tarafa, Luis Bonachea, Charles Hill, Josefina Estrella; executive officers of the PTA, Johanna Guma-Aguiar, Kelly Lambert, Anne Fifer, Nancy Davis, Lili Warner, Carolina Rajen, Natalie Estrella; and members of the PTA. A sign-up sheet was circulated, and is on file with the Recording Secretary.

Notice had been published on the PTA Bulletin Board (elementary school campus), as well as communicated via e-mail messages through the PTA email and connect-ed from the Key Biscayne Community School's connect-ed system, and on the KBCS PTA Facebook page.

With a quorum present, the meeting was called to order.

1. Presentation of the School of Excellence Banner: Johanna G. Aguiar recognized the PTA board members from 2014-2015 for their accomplishment and asked Kate Asturias to please present the School of Excellence Banner to the general PTA members. Key Biscayne Community School was awarded the School of Excellence award as well as the Phoebe Aspperson Hearst Award for outstanding family-school partnership.
2. Annual Financial Review (2014-2015): A motion was made, seconded and approved to forgo the reading of the Treasurer's Audit that was performed in July 2015. The Fiscal Year of 2014-2015 is officially closed. A copy of the Annual Financial Review is on file with the Recording Secretary.
3. Prior Minutes and Nominating Report: A motion was made, seconded and approved to forgo the reading of the Minutes of the Fourth General PTA Meeting that was held on April 8, 2015, as well as the Nominating Committee Report that was also completed on April 8, 2015. A copy of the April 8, 2015 Minutes will be uploaded to the [kbcspata.org](http://kbcspata.org) website. A copy of the Nominating Committee Report is on file with the Recording Secretary.
4. General Business / Introduction to PTA: Johanna G. Aguiar made a power point presentation about the role of PTA at KBCS, the fundraising, goals, and expenses of last year 2014-2015 and the projected and estimated fundraising, goals, and expenses for the current fiscal year, 2015-2016. A copy of this presentation is on file with the Recording Secretary.

5. KBCSPTA Budget for 2015-2016: Johanna G. Aguiar presented the membership with the 2015-2016 FY Budget. Ms. Aguiar explained projected income and expenses. Ms. Aguiar asked for questions/input from the membership. The membership asked several questions.

The first question was regarding the \$28,000 budget allocated for Playground/ Outdoor areas. The member wanted to know what it was going to be used for exactly. Ms. Aguiar answered that the PTA Board had not decided yet what was to be done and that the money was left in the budget as it was in the previous year's budget. A future general meeting will be held to discuss what that money will be used for.

The second question was regarding money that is used for field trips, tshirts, and buses. Ms. Aguiar directed the question to the PTA Treasurer Carolina Raijen, who answered by stating that there is a contingency fund, as there was in the previous year's budget and that money would pay for those items.

The third question was regarding Student of the Month expenses being only \$1000. The member suggested that amount was too low. Carolina Raijen answered by stating that sponsors had made donations that covered most of the cost of Student of the Month and it was estimated that \$1000 would be sufficient. Also, payment of the donations had already been collected. The money donated by sponsors appears in the Sponsorship section of the budget. The explanation given by the Treasure is that since sponsorships are variable, the line items in the budget that are associated with sponsorships, such as Harvest Festival and Student of the Month will only show what is required to run them.

After all of the questions were answered, a motion was made, seconded, and unanimously approved to pass the Fiscal Year Budget of 2015-2016. A copy of the Fiscal Year Budget for 2015-2016 is on file with the Recording Secretary.

There being no further business, the meeting was adjourned at 5:45pm.

This is the 30th day of September, 2015

Natalie Estrella, Recording Secretary, KBCSPTA