

KBCS PTA Board Meeting with Ms. Tarafa Meeting Minutes

Date: November 5, 2015 (Thursday)

Time: 8:00am

Location: Ms. Tarafa's office

Attendees:

Silvia Tarafa, School Principal

Johanna Guma-Aguiar, President

Kelly Lambert, VP

Anne Fifer, VP

Lili Warner, Corresponding Secretary

Carolina Raijen, Treasurer

Natalie Estrella, Recording Secretary

1. PTA Financial Update: Carolina R. gave the following update on the finances:
 1. Bank Account Balance: \$58,900 (as of 11/4)
 2. PTA Memberships: 600 members, total \$38,000
 3. Sponsorships: approx. \$9,000 (made up of KBCS PTA and Winter Festival)
 4. PTA Store Sales:
 1. Science boards will be sold on Friday and Monday in PE shelter.
 2. MS Hoodies - 98 sold
 1. Concerns about MS Hoodies being sold at the Pretty Boutique Store. Carolina spoke with owner and asked him not to sell Hoodies at the store. Johanna will follow up with Pretty Boutiques and Island Athletics, and ask the old PTA board if payment for uniforms or agreement was ever made.
 5. Charleston Wrap: Total Profit \$7600
 1. Next year we should have a pep rally to kick off wrapping paper fundraiser.
 6. Movie Night: Sales \$1800 tickets and \$1700 food.
2. 2015-2016 Budget (Revision 2)
 1. See attached budget. Items highlighted are proposed to be changed at next general meeting.
3. General Meeting was scheduled for November 16, 2016 at 8:45am in the Media Center. Kelly will prepare flyers, connect Ed and Facebook announcements. Anne will be in charge of the coffee.
4. WITS will be included on the Agenda for the upcoming General Meeting. If WITS is approved then it will also be given to our sister school, Charles Drew Elementary.
5. Go Green Committee needs a teacher sponsor. It was suggested they check with Walshe-Crawford. They will be conducting surveys in each classroom.
6. Cafeteria Committee has begun a lunch patrols program for volunteers. A meeting must be set up with Mr. Bonachea to sign documents and begin.
7. KBCS Winter Festival (Jan. 23) - sponsors access to Wednesday Communicators need to be approved by Ms. Tarafa on an individual basis.

8. Square One Art will start in January in art classes, parents will order between March and April.
9. Holiday iPad Raffle: Not decided at this time.
10. Cloud 9 update is the PTA board wanted to possibly follow up with teachers to make sure students are receiving book and other materials. This is not necessary as teachers are required to do the following.
11. Student of the Month (SOM) video proposal approved by Ms. Tarafa. We would like to possibly show the video in the cafeteria during lunch time to reinforce the value of the month.
12. Parental Concerns discussed at the BYOC
 1. Regarding untouched food that is thrown away in the cafeteria during lunch time, we can not donate to homeless shelter to avoid potential law suit if food is bad (rotten). Students and staff are required to throw food away.
 2. Notebooks being thrown away is seen as a case by case basis and should be handled by the parents.
 3. A survey needs to be done to determine how many TV/smartboards are working in classes. As of the beginning of the year, a technology inventory was done, and all were working properly according to Ms. Tarafa. The Grade Chairs are required to give lists of needs to Ms. Tarafa.