

## Agenda - KBCS PTA Board Meeting with Ms. Tarafa

Date: December 3, 2015 (Thursday)

Time: 8am

Location: Ms. Tarafa's Office

### Attendees:

Silvia Tarafa, School Principal

Johanna Guma-Aguiar, President

Kelly Lambert, VP

Anne Fifer, VP

Lili Warner, Corresponding Secretary

Carolina Raijen, Treasurer

Nancy Lewitt Davis, VP

Natalie Estrella, Recording Secretary (arrived late)

*Minutes/Notes taken by Johanna G. Aguiar.*

### Agenda Items:

1. PTA Financial Update: Carolina R. gave the financial update. There are 682 members as of today. The ice cream party for the membership drive is today (12/3).
2. Cafeteria Committee: The cafeteria committee has been asked to decorate the cafeteria for the World Fair on Dec. 15. Many parents have volunteered to bring a Christmas tree and other decorations. It was asked if class rooms could make decorations, but they are too busy with curriculum at this time. Decorating will be left up to the parent volunteers and Ms. Uriarte.
3. KBCS Winter Festival: The Winter Festival Committee is finalizing sponsorships and preparing promotional materials to go to print. Ideally everything will be ready to hit the ground running upon the return to school after Christmas break in Jan. 2016.
4. Committee Follow Up Meeting Schedule for January 2016. No date has been selected as of yet.
5. WITS: A wellness committee needs to be created to support WITS implementation at the school. The PTA board needs to designate a point person for this committee. Lili Warner will be involved in the Wellness Committee, as well as Kelly Lambert and Natalie Estrella. It may be helpful to incorporate the Garden Committee (Marcela). We are still waiting on commitment steps from WITS program as well as payment information.
6. Field Day T-shirts must be designed this month. Fliers to purchase field day t-shirts must also be created and distributed by the end of the month.