

## **KBCS PTA Board Meeting with Ms. Tarafa Meeting Minutes**

Date: January 7, 2016 (Thursday)

Time: 8:00am

Location: Ms. Tarafa's office

### Attendees:

Silvia Tarafa, School Principal

Johanna Guma-Aguiar, President

Kelly Lambert, VP

Anne Fifer, VP

Lili Warner, Corresponding Secretary

Carolina Raijen, Treasurer

Nancy Levitt Davis, VP

Natalie Estrella, Recording Secretary

1. PTA Financial Update: Carolina R. gave the financial update. The bank balance is \$65,000. The play ground committee may go ahead and make purchase for the playground equipment.
2. Holiday Apple Raffle: The Holiday Apple Raffle raised approximately \$10,000. The names of the winners will be included in the PTA Newsletter.
3. January PTA Newsletter approved by Ms. Tarafa.
4. KBCS Winter Festival
  1. The Zambrano flyer was approved by Ms. Tarafa to go out in the Wednesday Communicator.
  2. CISV is a nonprofit group that wanted to be a part of the Winter Festival. The consensus is that if they want to participate they need to be a sponsor at the event. Natalie will communicate this to CISV.
  3. A raffle will be part of Winter Festival. This will be added to the flyer for the purchase of tickets that will be sent out this week. Kelly will purchase the Apple items (1 Apple Watch, and 2 smaller gifts total cost should be between \$750-\$1000). Johanna will assist in getting raffle items from shops and restaurants in Key Biscayne.

4. Faculty, staff will be given 1 wristband at winter festival, as has been done in previous years.
5. WITS: The PTA is currently waiting on a formal agreement to be sent by the WITS organization regarding exact dates and a timeline.
6. Square One Art: Ms. Tarafa will speak to the teachers first, before the packs are distributed. The deadline is March 17.
7. Boosterthon kickoff is on February 10, and the run will be on Feb 23. There is nothing further to be done at this time.
8. Career Day is on Feb. 26. The PTA will supply a breakfast and lunch for all participants.
9. Field Day T-shirts: There will be a contest for the field day t-shirt design. The winner will receive a \$50 gift certificate for the art store.